
Gratia Plena exists within the archdiocese of Kansas City in Kansas to support vocations of women. Residents live in community to discern with greater clarity God's call for their lives. Daily Mass, prayer, shared meals, spiritual direction, and monthly gatherings provide the opportunity to grow in holiness and to deepen knowledge of the Catholic faith.

Due to the nature of this shared life, a careful assessment of the applicant's strengths and weaknesses is critical to the application process. Thank you so much for your time and effort in giving us an honest representation of your impression of this candidate. Please know that all information included in this reference form is confidential and will not be shared with the applicant.

Questions can be directed to: Kathleen Fox, 913-717-5691, kfox@GratiaPlenaKS.org

Once the form is complete, mail to: Gratia Plena
P.O. Box 15791
Lenexa, KS 66285

Applicant Information

This reference is for:

Applicant Name	
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Reference Information

Contact Information:

Name	
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Current Address _____

City _____ State _____ Zip code _____

Home Phone _____ Cell Phone _____ Work Phone _____

E-mail _____

I may be contacted at: ___ home ___ cell ___ work

Reference Relationship with the Applicant? _____

How long have you known the applicant? _____

How frequently are you in touch with the applicant? _____

How well do you know the applicant? ___ very well ___ well ___ not very well ___ very little

Evaluation of the Applicant

Using the scale below, please rate the applicant in the following:

- 1: Almost always true 2: Frequently true 3: Sometimes true
 4: Rarely true 5: Never true ?: No data

	Follows through		Critical		Friendly
	Reliable		Moody		Lonely
	Punctual		Cooperative		Self-controlled
	Healthy		Happy/Joyful		Exhibits Leadership
	Self-motivated		Fearful		Orderly

From the qualities listed above, please elaborate on one of the applicant's strengths and one area of needed improvement.

Please mark one box for each question. Mark N/A for questions that are not applicable or if information is not available to you.	YES	NO	N/A
Is there any aspect of the applicant's history and/or current lifestyle that should be considered in accepting this person in to Gratia Plena house?			
To your knowledge, has the applicant ever been charged with or found to have committed sexual harassment, sexual abuse, or sexual exploitation?			
To your knowledge, have any self-destructive behaviors (attempted suicide, eating disorders, self mutilations, etc.) been a part of the applicants life experience?			
To your knowledge, has the applicant ever struggled with, or been treated for, psychiatric problems?			
To your knowledge, has the applicant ever struggled with alcoholism?			
To your knowledge, has the applicant ever been chemically dependent?			
To your knowledge, has the applicant ever been convicted of a felony offense?			
Is there any indication that the applicant is not mature enough to responsibly live in community with other women?			

In the event you have answered "YES" to any of the questions on the previous page, please elaborate in detail.

If known, please comment on the applicant's involvement in his/her faith and the Catholic Church.

Why do you believe living in a House of Discernment for women is a good fit for this candidate?

Thank you for completing this reference!

Please glance over the reference and take this opportunity to include any additional information you believe we should know and consider when making an acceptance decision. You may use the space below or feel free to include a letter with your response.

Signature

I have answered the above questions to the best of my ability.

_____ Date _____